



*Respectful, Responsible, Safe & Prepared*

## **SCHOOL BOARD MEETING MINUTES July 24, 2020 Special Meeting**

Pursuant to the regulations, a special Board meeting was held virtually on the above date in the Waupaca High School LMC Distance Learning Lab, via Google Meet, Live Stream, and by phone.

The purpose of the Board Meeting Minutes are to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

### **Call to Order:**

The meeting was called to order by President Stephen Johnson at 11:07 a.m.

### **Roll Call:**

Present in the WHS Distance Learning Lab: Stephen Johnson and Dale Feldt. Virtually present via Google Meet: Sandra Robinson, Betty Manion, Patrick Phair, Mark Polebitski, and Steve Hackett.

### **Also Present:**

Present in the WHS Distance Learning Lab: Ron Saari, Mark Flaten, Laurie Schmidt, and Steve Thomaschefskey. Virtually present via Google Meet: Carl Hayek, Carol Beyer-Makuski, Jody Pankratz, John Erspamer, Michael Werbowski, Jenifer Erb, Laura Colbert, John Meyer, Carrie Naparalla, Joe Sbertoli, Jamie Trzebiatowski, and Hannah Rowe.

### **Approval of Agenda:**

A motion was made by Dale Feldt and seconded by Steve Hackett to approve the agenda as presented. The motion carried unanimously on a voice vote.

### **Learning in 2020-2021 Plan Update Presentation:**

Mr. Saari provided an update of Learning in 2020-21 Planning. He advised that parents will be able to choose the learning option for their child through a Google survey with responses due no later than July 31<sup>st</sup>. The learning plan options include in-person learning, virtual learning, and virtual “real time learning”. The District’s goals also include safety, social and emotional well-being, instruction/learning, and flexibility. Mr. Saari again advised of potential instructional phases and transitions that may be recommended. During in-person learning, additional safety measures have been put in place to include mask/face coverings, inside classroom expectations, recess/outdoor expectations, lunch/cafeteria expectations, bus expectations, co-curricular guidelines, and health procedures.

### **Request for Waiver/Refund/Carry Over of 2<sup>nd</sup> Semester of 2019-2020 Student Fees for Parking, Foods Class, Metals Class, and Wood Class:**

Mr. Hayek advised that because of the move to virtual learning last March, some parents paid their student’s fees for services that never occurred. The District’s plan is to either reimburse or carry over these fee payments as prepaid for the upcoming year.

In addition, it is also his recommendation that because of the unknowns going forward regarding our 2020-2021 fiscal year, the District waive all student fees except for: the loss or intentional damage to Chromebooks, Technology fee, CEC project fee, and advanced coursework fees, such as Advancement Placement exam costs and College Advanced Placement Program fees.

A motion was made by Patrick Phair and seconded by Sandra Robinson to authorize the Administration to reimburse/carry over prepaid 2019-2020 applicable student fees to parents/guardians for services their children never received as presented. The motion carried unanimously on a voice vote.

A motion was made by Dale Feldt and seconded by Betty Manion to waive all student fees for the 2020-2021 school year except for those listed above. The motion carried unanimously on a voice vote.

**Individual Building Letters to Staff and Families:**

The Board reviewed letters that will be sent to staff and families by the Administration in each of our four schools relating to planning, guidelines, and protocols that will be followed to provide the safest possible environment in our buildings.

**Employee Return to Work Memo:**

Mr. Saari also reviewed a memo to be sent to all staff regarding returning to work and providing a safe working environment. It set out guidance and clarity on how to return to school safely, such as checking for symptoms before leaving home, setting out distancing and cleaning measures that need to be followed while at work in order to stay safe within our buildings, and face mask use and care.

**Adjournment:**

A motion was made by Dale Feldt and seconded by Sandra Robinson to adjourn the meeting at 12:42 p.m. The motion carried unanimously on a voice vote.

\_\_\_\_\_ Date \_\_\_\_\_  
Stephen Johnson, President  
Board of Education

\_\_\_\_\_ Date \_\_\_\_\_  
Elizabeth Manion, Clerk  
Board of Education